



GONEJO RECREATION & PARK DISTRICT

INFORMATION & POLICIES GOVERNING USE OF ATHLETIC FIELDS BY ATHLETIC ASSOCIATIONS

GENERAL MANAGER
Jim Friedl

Groups shall be responsible for the condition in which they leave the premises.

User groups are held responsible for all damages including sprinklers and turf areas. If District property has been damaged or abused beyond normal wear, the applicant shall be responsible for reasonable costs to replace, repair or clean such property (Article IV, Section 407).

Motor vehicles are not to be driven on any field without written approval. Vehicles are to remain in designated parking areas only.

Athletic Associations, Groups or Teams must have an approved permit for field use. Athletic Associations, Groups or Teams using reservable fields without an approved permit will be charged the regular basic rate.

Call the Field condition line following rain (805)381-1236. A \$300.00 fine may be assessed for use of closed fields.

Amplified sound, whether for speech or music is prohibited on park property unless approved by the General Manager. (Article II, Section 208) Submit an amplified sound request to the Reservations office.

Permit request must be submitted to Reservations at least 14 days before date of use.

- ✓ \$100.00 processing fee per season must be paid when application is submitted to Reservations office.
- ✓ Tournaments require a non refundable \$300.00 deposit when application is submitted.
- ✓ Tournaments, camps, clinics, regional, picture day, meetings and banquets require separate permits.
- ✓ Game schedules are due two weeks prior to season.
- ✓ Notify Reservations of any schedule changes. Groups are responsible for reservation fees unless dates are canceled in advance.
- ✓ Association field director or president must sign all applications for permits.
- ✓ Team rosters, including names and addresses of all participants, must be provided upon request of the CRPD sports office. Organizations with any Out of District Participants must provide rosters prior to receiving permits.
- ✓ Current Certificate of Insurance and Endorsement naming the athletic association and adding the Conejo Recreation & Park District as additional insured must be on file or permit is void. The Association's insurance may not pay claims for property damage at non permitted park facilities.
- ✓ Vendors, including food concessions, must have written approval from CRPD to operate.
- ✓ Groups may paint or chalk with an approved marking material with CRPD approval.
- ✓ There shall be no removal of bleachers or permanent goal posts, or modification of park property without prior approval.

Failure to comply with these or other rules, policies, and ordinances of the Conejo Recreation & Park District may result in suspension or revocation of the permit.

Organization _____ **Date** _____

Representative _____ **Representative Signature** _____
Print

HILLCREST CENTER. 403 WEST HILLCREST DRIVE. THOUSAND OAKS, CA 91360-4223
Phone 805-495-6471. Fax 805-777-7391. Email www.crpdpd.org