

CONEJO RECREATION & PARK DISTRICT

Job Title: Equipment Operator

Division: Parks & Planning

Summary:

Under general supervision, operates a variety of heavy equipment in landscape/building maintenance and construction in accordance with District policies and procedures and in accordance with State traffic laws. Performs heavy manual labor in the construction and maintenance of park facilities.

Essential Duties and Responsibilities:

- Operates heavy equipment such as backhoes, skip-loaders, trucks, bulldozers, grading tractors, trenchers and related equipment in the construction and maintenance operations involving parks development and maintenance.
- Operates end-loaders, cranes, road graders, boom trucks, forklifts, 10 wheel dump trucks, cherry picker, asphalt rollers, split axle trucks, concrete chain saw.
- Moves levers and depresses pedals to maneuver equipment and raise, lower, and tilt attachments.
- Drives equipment in successive passes over terrain to raise or lower terrain to specified grade.
- Operates tractor equipped with attachments to turn over, level, and distribute earth in weed abatement projects.
- Performs operational and safety checks and minor repairs on assigned equipment, and reports the need for major repairs.
- Performs manual landscape/building maintenance and construction tasks, including lead responsibilities.
- Maintains a variety of logs and records.

Other Duties and Responsibilities:

- Assists Maintenance and Grounds workers with their duties.
- Instructs and supervises employees operating equipment on a training basis.
- Performs other related duties as assigned.

Qualifications:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. *

Education/Experience:

High school diploma or general education degree (GED); two years of experience in the operation of heavy equipment and construction/maintenance field and/or training; or equivalent combination of education and experience.

Language Ability:

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively in training employees or contract workers of District regarding the safe operation of equipment.

Math Ability:

Ability to add and subtract two digit numbers and to multiply and divide with 10's and 100's. Ability to calculate weight measurement, volume, and distance.

Reasoning Ability:

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

Certificates and Licenses:

California Driver's License class I; current medical certificate.

Supervisory Responsibilities:

This job's supervisory responsibilities are limited to training personnel in the safe operation of equipment.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. *

While performing the duties of this job the employee is regularly exposed to moving mechanical parts; fumes or airborne particles; outside weather conditions and vibration. The employee is occasionally exposed to wet and/or humid conditions and high, precarious places; risk of electrical shock. The noise level in the environment is loud.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. *

While performing the duties of this job the employee is regularly required to sit; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; talk or hear; and taste or smell. The employee is frequently required to stoop, kneel, crouch, or crawl. The employee is occasionally required to stand and walk over uneven terrain. The employee is frequently required to lift up to 50 pounds, and occasionally required to lift up to 100 pounds or more. The vision requirements include ability to adjust focus, depth perception, peripheral vision, distance vision and close vision.

*Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Title: Equip. Op.
JD2014 Reviewed 7/06

Pursuant to California Government Code Section 3100, all public employees are required to serve as disaster service workers subject to such disaster service activities as may be assigned them by their supervisors or by law.